



**Wilderness Wind**  
2945 Hwy 169 Ely, MN 55731  
www.wildernesswind.org

Job description: **Head Cook and Kitchen supervisor**

*Wilderness Wind's mission  
is to nurture relationships with God and creation through wilderness living which promotes  
spirituality, cooperation and environmental sustainability.*

### **Basic Qualifications**

- A strong appreciation for the wilderness and the gifts it offers us in relationship to God, to ourselves and others as a part of God's creation.
- Commitment to the spiritual journey and to the model of Jesus
- Experience in cooking for others with an awareness of vegetarian cooking
- An awareness of our relationship to Earth as decisions are made
- An openness to doing a wide variety of tasks, flexible in their work hours, and interested in learning new tasks.
- Enjoy working with others and have good communication skills.

### **Primary responsibilities**

- 1) Purchase food for camper (pre and post trip), staff, and volunteer meals from coop sources (bulk), local growers or from local grocery store
- 2) Plan menus and prepare meals for the groups above (usual group size is 8-30, with maximum group size of 45 people)
- 3) Coordinate trip food packing.
- 4) Manage food inventory and ordering food and non-food items as needed.
- 5) Manage the organization and cleanliness of the kitchen.
- 6) Organizing staff and volunteers to assist or lead with kitchen tasks as needed.
- 7) Obtain a Serve Safe Manager's Certification – MN food license – not needed every year.
- 8) Washing dishes and/or delegating this task to the Lynx position or others.
- 9) Working ahead on meals for retreats or board meetings that are scheduled in the fall.
- 10) Baking welcoming bread for Lakeside guests
- 11) Cooking return meal for Big City Mountaineers groups.

### **Secondary responsibilities:**

Generally speaking, the Cook's will be occupied with coordinating and working in the kitchen. Depending on the cook's interest, volunteer's skills and staff availability, the following may be added:

- 1) Update the kitchen reference folder and trip food packing sheets
- 2) Improve food inventory system
- 3) Update kitchen equipment inventory
- 4) Miscellaneous tasks as needed for services to campers and smooth operations.

**Position dates are affected by camper and volunteers groups. Position typically starts in May and goes until mid to late August (dates are flexible).**

Contact Kathy Landis at 316-217-1129 for more information.

Or email [kathy@wildernesswind.org](mailto:kathy@wildernesswind.org)